Job Title: Senior Associate/Associate, Process Development

Reports to: Senior Director CMC

FLSA /Pay Grade: Exempt

Why Artiva

Over the past decade we have seen important advances in the cellular immunotherapy therapy field in particular, with dramatic rates of clinical response in hematological malignancies, and rapid evolution of our understanding of factors that could extend this success to solid tumors. However, these transformative therapies are often accompanied by severe and potentially life-threatening toxicities, and patient access is limited by such factors as complex, time-consuming patient-specific manufacturing, variable product quality, and cost.

Our Mission

At Artiva, our mission is to deliver highly effective cell therapies that are also safe and immediately available and accessible to any patient who stands to benefit.

Position Summary

Reporting to the Senior Director CMC, the Senior Associate/Associate of Process Development will be responsible for supporting Artiva's process development group by developing novel processes for cord-blood derived NK and CAR-NK cell therapies. Candidates must have cell culture experience; knowledge of stem cell biology, the hematopoietic system, and immunology is preferred.

Role & Responsibilities

- Working cross functionally with the process development and R&D teams to develop and improve manufacturing processes.
- Generation of cord blood derived NK cell master cell banks, NK, and CAR-NK off the shelf cellular therapies.
- Generation of feeder cell banks.
- Optimization of cryopreservation and fill/finish steps.
- Scale-up of manufacturing processes from small scale up to bioreactor scale.
- Optimization of cell harvesting procedures both manual and automated.
- Maintaining detailed records of all activities in accordance with good documentation practices.
- Maintenance of all process development equipment, as necessary.
- Management of supplies needed for process development activities.

- Support tech. transfer of developed processes to both internal and external manufacturing teams.

Experience, Education and Specialized Knowledge and Skills

Must thrive working in a fast-paced innovative environment while remaining flexible, proactive, resourceful, and efficient. Ability to manage complex research and development functions and timelines through outsourced or partnered workflows is a requirement. Excellent interpersonal skills, ability to develop important relationships with key stakeholders, conflict management and negotiation skills, ability to analyze complex issues to develop relevant and realistic plans and recommendations. Demonstrated ability to translate strategy into action. Excellent analytical skills, ability to communicate complex issues in a simple way, and ability to orchestrate plans to resolve issues and mitigate risks.

- B.S./M.S. plus a minimum of 2 years of relevant experience in cell culture techniques
- Meticulous record-keeping skills and excellent communication skills are a must
- Working knowledge of stem cell biology, immune system and/or developmental hematopoiesis is preferred
- Prior flow cytometry data acquisition and analysis experience is a plus
- Strong attention to detail, analytical, time management, organizational and interpersonal skills
- Prior industrial cGMP experience and/or process development experience is a plus
- Knowledge of CliniMACS, Sartorius, Aseptic Technologies and other processing systems a plus

Competencies

- Decision Making
- Time Management
- Strategic thinker
- CRO Management
- Leadership & Team Development
- Risk Management
- Business Planning
- Implementing Plans
- Analysis & Reporting

Attributes

- Honesty/Integrity
- Self-starter
- Creative/imaginative
- Self-controlled
- Positive
- Ambitious/driven
- Collaborative
- Communications
- Forward thinking
- Confident
- Intuitive
- Committed
- Agile
- Transparent

We look for talented, entrepreneurial people who share our values.

We are called to put the **safety** of our patients and employees first, and to act with **integrity** and the highest ethical standards. To achieve our mission, we must collaborate across the Company at all levels, and we must hold ourselves and our teams **accountable** for delivering the progress we commit to, on the timelines we set. We embrace **diversity**, we include people and their ideas, and we aspire to **excellence** by listening, understanding, sharing, and responding. We want you to be fully **engaged**, to develop personally and professionally through this chapter in your life, and to have **fun** along the way.

Artiva Biotherapeutics is an equal opportunity employer that is committed to providing a work environment free of harassment and discrimination based upon a protected category, as well as an environment free from retaliation for protected activity.

Benefits

- The opportunity to work with a team of highly experienced professionals from clinical to regulatory to CMC to research
- To be part of building a company on the cutting edge of cell therapy that may be a game changer to patients in a culture that is entrepreneurial, highly collaborative, and innovative
- Competitive compensation, including bonus
- Equity program
- Health and welfare benefits – Medical, Dental, Vision, Life, 401K, EAP

To apply, please send cover letter and resume/CV to: careers@artivabio.com.