Job Title: Senior Medical Director

Reports to: Chief Medical Officer

FLSA /Pay Grade: Exempt

Why Artiva

Over the past decade we have seen stunning advances in the cellular immunotherapy therapy field in particular, with dramatic rates of clinical response in hematological malignancies, and rapid evolution of our understanding of factors that could extend this success to solid tumors. However, these transformative therapies are often accompanied by severe and potentially life-threatening toxicities, and patient access is limited by such factors as complex, time-consuming patient-specific manufacturing, variable product quality, and cost.

Our Mission

At Artiva, our mission is to deliver highly effective cell therapies that are also safe and immediately available and accessible to any patient who stands to benefit.

Position Summary

Reporting to the Chief Medical Officer, the Senior Medical Director, is responsible for leading the planning, execution and interpretation of one or more of Artiva's CAR-NK clinical stage programs, covering phases from IND preparation to approval.

Role & Responsibilities

- Develop clinical plans and deliver on program milestones in partnership with CMO.
- Author and review clinical documents required for the conduct of clinical studies, including clinical protocols, amendments, informed consent documents, investigator brochures, and safety management plans in compliance with regulations and GCP.
- Author and review clinical sections of regulatory documents, including INDs, annual safety reports and briefing packages and lead clinical engagement with IRBs and Ethics committees
- Work effectively with cross-functional disciplines, including preclinical, manufacturing, quality, regulatory biostatistics, data management, pharmacovigilance, clinical operations, and project management.

- Identify and build collaborative relationships with key opinion leaders and institutions to assure incorporation of latest methods and guidelines into clinical development plans.
- Prepare presentation materials for internal and external meetings, such as clinical team meetings, Scientific and Clinical Advisory Boards and Board of Director meetings.
- Provide clinical leadership in assigned clinical study and program teams and lead clinical communication to senior management on patient recruitment, trial issues, investigator's feedback, patient enrollment issues and a plan of action for resolution of any identified issues.
- Lead ongoing data review, analysis, and interpretation to understand safety and efficacy profile of ours and our competitors' clinical programs.
- Author and present abstracts, posters, and oral presentations for scientific and clinical meetings.
- Present clinical program at Site Initiation Visits, Investigator's Meetings, and scientific conferences.
- Serve as medical point of contact with sites: answer site questions about patient eligibility, enrollment and provide clinical input into patient safety assessment and management.
- Review and assist in the creation of data analysis plans, case report forms, study reference manuals, laboratory and biomarker manuals, patient diaries, and drug accountability forms.
- Participate in ongoing clinical data cleaning and review and contribute to clinical study report drafting and/or review.

Experience, Education and Specialized Knowledge and Skills

Must thrive working in a fast-paced innovative environment while remaining flexible, proactive, resourceful, and efficient. Excellent interpersonal skills, ability to develop important relationships with key stakeholders, conflict management and negotiation skills, ability to analyze complex issues to develop relevant and realistic plans and recommendations. Demonstrated ability to translate strategy into action. Excellent analytical skills, ability to communicate complex issues in a simple way, and ability to orchestrate plans to resolve issues and mitigate risks.

- Board eligible/certified/previously certified MD or MD/Ph. D in Oncology, Hematology
- Minimum of 5 years of clinical development experience within a mixture of large and small biotech, from Phase I – Phase 3, at a minimum.
- Experience in cell therapy is preferred.
- Experience in solid tumor oncology is preferred.
- Outstanding organizational and interpersonal skills, and outstanding ability to manage relationships and influence others.
- Willingness to be both a strategic leader and hands-on problem solver.
- Experience allocating resources and managing budgets.
- A deep understanding of FDA regulations and expectations.

- Superior oral and written communication skills are required, and the ability to work effectively with senior management. Strong analytical skills.
- Strong creativity, independent thinking and results orientation is required.
- Must have high ethical standards and impeccable integrity.
- Strong people leadership abilities, including inspiring and motivating a high performing team, setting clear direction, enabling cross-functional collaboration, empowering people, and developing and coaching talent.
- Ability to understand stakeholder concerns and frame issues/proposals to influence decision making.

Competencies

- Decision Making
- Time Management
- Strategic thinking
- Analysis & Reporting
- Communication
- Risk Management
- Business Planning
- Executing on Plans
- Leadership & Team Development
- Negotiation

Attributes

- Honesty/Integrity
- Self-starter
- Creative/imaginative
- Self-controlled
- Positive
- Ambitious/driven
- Collaborative
- Effective Communicator
- Forward thinking
- Confident
- Intuitive
- Committed
- Agile
- Transparent

We look for talented, entrepreneurial people who share our values.

We are called to put the **safety** of our patients and employees first, and to act with **integrity** and the highest ethical standards. To achieve our mission, we must collaborate across the Company at all levels, and we must hold ourselves and our teams **accountable** for delivering the progress we commit to, on the timelines we set. We embrace **diversity**, we include people and their ideas, and we aspire to **excellence** by listening, understanding, sharing and responding. We want you to be fully **engaged**, to develop personally and professionally through this chapter in your life, and to have **fun** along the way.

Artiva Biotherapeutics is an equal opportunity employer that is committed to providing a work environment free of harassment and discrimination based upon a protected category, as well as an environment free from retaliation for protected activity.

Benefits

- The opportunity to work with a team of highly experienced professionals from clinical to regulatory to CMC to research
- To be part of building a company on the cutting edge of cell therapy that may be a game changer to patients in a culture that is entrepreneurial, highly collaborative and innovative
- Competitive compensation, including bonus
- Equity program
- Health and welfare benefits – Medical, Dental, Vision, Life, 401K, EAP

To apply, please send cover letter and resume/CV to: hr@artivabio.com.